

REGULAR MEETING  
WILLACY COUNTY COMMISSIONERS' COURT  
THURSDAY, DECEMBER 12, 2024 AT 10:00 AM  
COUNTY JUDGE'S OFFICE (COMMISSIONERS' COURTROOM)  
576 WEST MAIN STREET, RAYMONDVILLE, TEXAS 78580

Notice is Hereby Given

WILLACY COUNTY COMMISSIONERS COURT will hold a REGULAR MEETING at the County Judge's Office (Commissioners' Courtroom), 576 West Main Street, Raymondville, TX. 78580, THURSDAY DECEMBER 12, 2024 at 10:00 A.M. For the purpose of discussion of the following items.

NOTE: If during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the WILLACY COUNTY COMMISSIONERS COURT will convene in such executive or closed sessions in accordance with Section 551.001, et seq., Texas Government Code.

Should any final action, final decision, or final vote be required in the opinion of the Willacy County Commissioners' Court with regard to any matter consider in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- In the open meeting covered by the Notice upon the reconvening of the public meeting; or
- At a subsequent meeting of the Willacy County Commissioners' Court upon notice thereof, as the County shall determine.

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims: ACTION REQUIRED
6. Approval of Previous Minutes as follows: November 14, 2024 Public Hearing at 9am, November 14, 2024 Public Hearing at 9:30am, November 14, 2024 Regular Meeting, November 18, 2024 Special Meeting, November 19, 2024 Emergency Meeting, November 25, 2024 Regular Meeting. ACTION REQUIRED.
7. TxDOT to provide Monthly Updates.
8. Presentation. Willacy County Extension Office end of the year interpretation.
9. Discussion and action on transferring surplus items and funds from Constable Pct. 2 to the District Attorney's Office. ACTION REQUIRED
10. Discussion and Action to discuss proposal from Scott Merriman Incorporated to scan and index the remainder of the office files for the Willacy County District Clerk's Office. ACTION REQUIRED
11. Discussion and Approval of Proclamation to recognize January 2025 as National Human Trafficking Awareness Month and place royal blue ribbons on trees on Willacy County Courthouse. ACTION REQUIRED

12. Discussion and Action to approve and accept non-monetary donations for the 2024 Domestic Violence Silent Walk. ACTION REQUIRED
13. Discussion and Approval of Kroger Settlement, as part of the Global Opioid Settlement previously entered into on December 20, 2021. ACTION REQUIRED
14. Discussion and Action to approve Grant Administration Services between Willacy County and Grantworks, Inc for Texas Coastal Management Program Cycle 29 Contract No. 24-099-010-E546. ACTION REQUIRED
15. Discussion and Action to approve Cooperative Agreement with Food Bank of the Rio Grande Valley. Food distribution is set for December 19, 2024 at the Sebastian Community Center for Sebastian. ACTION REQUIRED
16. Discussion and Action to approve Change Order # 2 and Change Order #3 for TWDB FIF project # 40101 Sebastian East Drainage. Change Order #3 has a change in the amount of \$9,894.35. ACTION REQUIRED
17. Discussion and Action to approve a change Order #6 For TWBD #40101 Sebastian West Street and Drainage Improvements in the amount of \$6,084.88. ACTION REQUIRED
18. Discussion and Action to approve a change order for TWDB FIF #40048 Railroad Detention Pond Project in the amount of \$41,818.35. ACTION REQUIRED
19. Approval and Action to De-obligate remaining balance of \$714.40 from ARPA #2267 fund 114 American Rescue Plan Act for advertising. ACTION REQUIRED.
20. Approval and Action to De-obligate remaining balance of \$12.52 from ARPA #2261 Shuck Files from County Clerks Department. ACTION REQUIRED.
21. Consideration and possible action to approve Change Order No. 3 for the ARPA Parking Lot Improvements (ARPA #2379) POSSIBLE ACTION REQUIRED.
22. Discussion and Consideration to approve Memorandum of Understanding (MOU) obligating \$86,673.53 from the American Rescue Plan Act (ARPA) funds for the personnel salary – Willacy County Auditors Office ARPA Assistant ARPA #2203 project. ACTION REQUIRED.
23. Discussion and Consideration to approve Memorandum of Understanding (MOU) obligating \$55,616.52 from the American Rescue Plan Act (ARPA) funds for the personnel salary – Willacy County Judge's Administrative Assistant ARPA #2204 project. ACTION REQUIRED.
24. Discussion and Action to correct approved purchase amount from ARPA Fund 114 Project 2489 on motion approved on November 14, 2024 on agenda #42 from \$625,787.05 to \$593,523.40. ACTION REQUIRED.
25. Approval and Action to De-obligate remaining balance of .05 cents from ARPA Project Pct. 1 #2223 road improvements from fund 114 American Rescue Plan Act. ACTION REQUIRED.
26. Approval and Action to De-obligate total amount of \$29,170 from ARPA Project #2379 parking lot from fund 114 (American Rescue Plan Act). ACTION REQUIRED.
27. Presentation on Status Report for American Rescue Plan Act Fund 114.
28. Discussion and Action to approve the 2025 Willacy County Holiday Schedule. ACTION REQUIRED.

29. Approval of Monthly Reports. ACTION REQUIRED
30. Approval of Travel Request. ACTION REQUIRED.
31. Approval of Treasurers Report. ACTION REQUIRED
32. Approval of Budget Amendments. ACTION REQUIRED
33. Approval of Tax Collector Report. ACTION REQUIRED
34. Review of Special Claims.
35. Review monthly reports on jail count.
36. Review of monthly employee overtime report.
37. EXECUTIVE SESSION:
  - a. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071 (a) and (2).
  - b. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).
38. ACTION RELATIVE TO EXECUTIVE SESSION:
  - a. Possible Action.
  - b. Possible Action.
39. Adjourn.

Susana R. Garza, County Clerk &  
Ex-Officio Clerk of the  
Commissioners' Court of  
Willacy County, Texas

By: Alma Mireles, Deputy



Aj  
Willacy County Judge  
Aurelio Guerra

9:57 A.M.  
**FILED**  
**COUNTY COURT**  
DEC 09 2024

SUSANA R. GARZA, CLERK  
WILLACY COUNTY, TEXAS  
BY: Alma Mireles DEPUTY